

**REQUEST FOR PROPOSALS
ROOF REPAIR
West Valley High School**

Throughout this document, the word "District" refers to Anderson Union High School District.

SUBJECT

Request for Proposals (RFP) for the roof repair and coating of the 700 building at West Valley High School.

PURPOSE

Proposals that meet the necessary requirements as outlined in the document are being sought by the District for the purpose of securing the most cost effective method of roof repair and coating of the 700 building at West Valley High School.

BACKGROUND

The District owns several properties in the Anderson and Cottonwood communities with a variety of structures on these properties. In an effort to provide a safe and clean learning environment for students, the District must continually repair or replace maintenance issues such as roofing, plumbing, lighting, etc. As a necessity of current school financing, the District is seeking the most cost-efficient quality resolution to roof repair as exhibited in this RFP.

SCOPE OF WORK

The RFP is for the preparation, repair, and coating of the metal roof of the 700 Building at West Valley High School, located at 3805 Happy Valley Road, Cottonwood, California. The project will require the cleaning and pressure washing of the entire roof surface, sealing of all cracks and penetrations, application of a metal base/primer coat to the entire surface, application of a minimum of two top coats of white elastomeric roof coating, and the cleaning and removal of all debris related to this project. Any additional repair to HVAC unit curbing/framing will be on a "per job" basis, at a rate to be discussed and agreed upon prior to the commencement of work. The determination of the additional work will rest solely with the District. The proposal shall include a minimum of a 10-year warranty. The surface area is approximately 17,000 square feet. When submitting the bid, the exact measurements are the responsibility of the contractor. The contracted work will be done on mutually agreed dates.

SCHEDULE OF EVENTS

Release of RFP to vendors	September 26, 2016
Site visit	October 5, 2016 at 10:00am West Valley High School Building 700 3805 Happy Valley Road, Cottonwood, CA

Deadline for submission of proposals October 14, 2016 at 3:30
AUHSD District Office
1469 Ferry Street, Anderson, CA

Opening of Proposals October 17, 2016 at 10:00am
AUHSD District Office
1469 Ferry Street, Anderson, CA

Award of bid Upon determination of best proposal

INQUIRIES

All inquiries should be directed to: Tim Azevedo at tazevedo@auhsd.net or (530) 378-0568.

DISTRICT RESPONSIBILITIES

1. The District will provide vehicle and material delivery access to the work site.
2. The District will provide a reasonably secure area around the work zone to avoid accidental injury to any District employees and students.
3. The District will provide a District employed maintenance person as a resource for information or accessibility to the facility.

VENDOR RESPONSIBILITIES

1. The vendor must meet or exceed all minimum qualification requirements as listed in "SCOPE OF WORK" above.
2. The vendor must provide verification of proper California license to perform this job.
3. The vendor must provide Department of Industrial Relations (DIR) number.
4. The vendor must provide verification of proper licensing for asbestos removal and disposal.
5. The vendor must provide proof of appropriate liability and workers compensation insurance.
6. The vendor must provide three references.

PROPOSAL

Two copies of the proposal and any other required documents must be submitted in a sealed envelope, with the wording "WVHS Building 700 Roof Project" on the outside of the envelope:

Tim Azevedo
WVHS Building 700 Roof Project
1469 Ferry Street
Anderson, CA 96007

Do not fax proposals. Proposals will be received by the District at the address shown above until 3:30pm on October 14, 2016. Proposals may be hand delivered. If mailed, the proposal must be received at the address above by 3:30pm on October 14, 2016.

BASIS OF AWARD

The proposals will be opened on October 17, 2016 at 9:00am at the AUHSD District Office, 1469 Ferry Street, Anderson, California. The evaluation process will not be complete until the

District has determined the best proposal based on all factors:

1. Meeting all requirements listed in specification.
2. Must have three references.
3. Length of time bidder has been a licensed roofer.
4. Prior business experience with the district will be considered.
5. Lowest and best bid with price being a primary factor.
6. Longest labor and material warranty.

The bidders will be notified accordingly.

THE DISTRICT RESERVES THE RIGHT TO:

1. Consider all factors provided herein to determine the solution which is in the best interest of the District.
2. Give full and proper consideration to the service, reputation, product knowledge, and experience of all companies presenting proposals, and to disqualify any such provider it deems unqualified to provide the services requested.
3. Reject any and all proposals if deemed necessary.
4. Accept any alternative proposal believed to be in the best interest of the District.
5. Waive any formality in the quote submission.
6. Cancel any awarded bid if the service proves unsatisfactory.

TERMS OF PAYMENT

The job is to begin at the first mutually agreeable date after the awarding of the bid. Payment to the vendor will be within 30 days after the completion of work as inspected by a District representative and the submission of an invoice.