

Private Vehicle Use

The Anderson Union High School District acknowledges the need for responsible volunteer and employee drivers to provide transportation services for student activities and school/district business.

DRIVER APPLICANT PROCESS:

To drive private vehicles, drivers must provide: 1) Completed Driver Application; 2) DMV paperwork: Volunteers - DMV print out; Employees must complete a DMV pull sheet; 3) A current copy of insurance coverage that includes the following information: name of insured, insurance company, policy number, expiration date of policy and liability amounts.

Also, To ensure that transportation services will be provided in a safe, efficient and cost effective manner, the following requirements will be met:

1. The driver will be 21 years of age or over and possess a valid California driver's license.
2. The driver will be in good physical condition, free of medications that may affect operation of the vehicle.
3. The vehicle will be in excellent condition and repair.
4. The vehicle will have a seat belt for each student or other person being transported and the driver will require them to use seat belts. There will be no transporting of more than 9 passengers.
5. The driver accepts the added responsibility that comes from carrying extra individuals and, therefore, will be conscientious in obeying all driving rules and regulations set forth by the State of California. The California Supreme Court has eliminated the protection of the former California Guest Law; therefore, a guest passenger may sue his/her host owner/driver.
6. The driver must have an automobile liability insurance policy and is also responsible for all physical damage to his/her vehicle. The district's liability insurance **does not** extend protection to the private driver unless the driver has been deemed a volunteer/employee by the district. If deemed such, the District's liability insurance serves only as excess insurance over the driver's primary insurance. Minimum limits*** of coverage required of the driver using a private vehicle are: Bodily Injury - \$100,000 each person, \$300,000 each occurrence; Property Damage - \$50,000 each occurrence; OR Combined Single Limit - \$300,000 each occurrence

**** Drivers using private vehicles that don't meet minimum liability coverage will not be authorized to use their vehicle for any district business. These drivers are encouraged to use district vehicles for conducting district business. Vehicles not authorized will not be eligible for mileage reimbursement.****