

Shasta College Admissions & Records PO Box 496006 Redding, CA 96049-6006 530-242-7650

Concurrent Enrollment Permission Request

This is <u>not</u> a course registration form. Students need to register online after receiving a clearance.

First Name	Last Name	Shasta College Student ID #	Term (e.g. Fall 2020)
E-mail Address (print clearly)		Phone #	Date of Birth
Address	City	State	Zip Code
Name of High School		Grade level you will be	e in when semester starts
Proposed Courses. The fo	ollowing courses are recommer	nded:	
Course Number (e.g. ENGL 1A)	Prerequisite Met? Yes or N/A	Course Number (e.g. ENGL 1A)	Prerequisite Met? Yes or N/A
1)		4)	
2)	П	5)	П
3)		6)	П
		0)	
student demonstrates the ability	t the student's attendance at Shasta Colle	ege is in compliance with Section 48800 of th lege. In addition, K-12 attendance is monitor cation.	e Education Code and that the
Student Signature (Required)		Date	
		document. If I am under the age of 18, do no ict, I must schedule a meeting with the AVP o	
Parent Signature (Requi	red)	Da	te
college courses that will be open with FERPA, Shasta College Boar rigor appropriate to the college- will appear on the student's tran supervision of concurrently enro enrolled students may access strattending a private "home school	n to the entire college population; 2) it is to the entire college population; 2) it is to defend prohibits information released we level; course content is intended for adultication and will be part of their permanent of the students; 7) Shasta College is release udent and academic supports. A list of av	document. Additionally, I understand that: 1 the student's responsibility to communicate without the written consent of the student; 4) its and not altered for concurrent students; 5 trecord; 6) Shasta College accepts no respond from responsibility for the student's class stailable services is available at the Enrollment must provide a State of California Private Sch	with the instructor; 3) consistent courses will be taught with the the grade earned in the course sibility for extraordinary selection; and 8) concurrently Services office. Students
must be renewed each year. High School Counselor S	Signature (Recommended)	Di	ate
	the courses listed above will support the		
register for classes in person	n at Shasta College. I understand that	to process this concurrent enrollment am responsible for any decision made ats of policies, deadlines, payment etc. of	by my proxy on my behalf
Student Signature		Date	
	Shasta Colleg	pe Official Use Only	
☐ Address	☐ Stu Type ☐ High		
Staff Signature		Date _	Rev. 3/13/2020

Concurrent Enrollment Permission and Registration Process

*This form is not to be used for <u>Dual Enrollment</u> registration. See #11

You may wish to view an online prep session that provides an explanation of this form and a discussion of what to expect when taking classes at Shasta College. http://www.shastacollege.edu/hsplacement

- 1. **Consult:** with your parent/guardian and your high school counselor.
- 2. Apply: for admission online at www.shastacollege.edu/apply.
- 3. Complete: the Concurrent Enrollment Permission Request. A complete form will include signatures from the student, parent/guardian and school principal. Graduating 8th graders may obtain a signature from either the middle school or high school principal.
- 4. Math Placement: Please email or submit your unofficial school transcript with this application to determine appropriate placement. Students interested in transfer-level math need to schedule an appointment with a Shasta College counselor at (530) 242-7724. Go to http://www.shastacollege.edu/hsplacement for additional placement and pre-requisite information.
- 5. **English Placement:** Students in the 10th grade or below who wish to enroll in transfer level English (e.g. English 1A) or in a class with transfer-level English as a prerequisite (e.g. Geography 8) will be required to email or submit a <u>writing prompt</u> and an unofficial transcript along with this application. A letter of recommendation is encouraged. Students in the 11th grade or above who wish to enroll in transfer level English must email or submit a copy of their unofficial high school transcript with this application. Go to http://www.shastacollege.edu/hsplacement, for additional placement and prerequisite information as well as the writing prompt.
- 6. **Other Prerequisites:** Many courses offered at Shasta College have prerequisites or enrollment restrictions. Please refer to the <u>Shasta College Catalog</u> for additional information. Students who wish to enroll in a course that may present a safety hazard (e.g. Welding) or an audition-based course (e.g. Shasta College Concert Orchestra) must obtain instructor approval before attempting to register. Instructors may email approval to <u>admissions@shastacollege.edu</u>.
- 7. Complete and Submit this Concurrent Enrollment Permission Request:

Consult with your school counselor and/or principal to select courses and obtain appropriate signatures. It is advisable to select alternate courses. Completed forms and supporting documentation can be submitted in the following ways:

- Scan/Email to admissions@shastacollege.edu
- Mail to Shasta College Admissions and Records, PO Box 496006, Redding, CA 96049-6006
 Attn: Concurrent Enrollment
- In Person to the Admissions and Records Office (Redding Campus) or at any Extended Education campus Please allow three to five business days for processing. YOU WILL RECEIVE AN EMAIL NOTIFICATION ONCE THIS REQUEST HAS BEEN PROCESSED.
- 8. **Online Registration:** Once you have received an email confirmation, proceed with the **ONLINE REGISTRATION** through MyShasta. View the Shasta College website to obtain the date and time of your registration. A short guide on how to register for classes online is available at http://www.shastacollege.edu/hsplacement
- 9. **Fees**: Concurrent enrollment is defined as a high school or younger student taking college courses at a Shasta College campus or online. The \$46 per unit registration fee is waived. Concurrently enrolled students pay the Student Health Fee and the Campus Center Fee at the time of registration. Courses may have additional textbook and material fees.
- 10. **Transcripts:** If you are completing a course to obtain high school credit, please request to have your Shasta College transcripts sent to your high school. Transcript requests are available online at http://www.shastacollege.edu/transcript.
- 11. * **Dual Enrollment**: Dual enrollment is defined as a high school student taking college courses at their local high school. Dual enrolled students do not pay registration, health and campus center fees.