

E-RATE YEAR 17 (2014/2015) RFP

Webhosting Services

Anderson Union High School District



Anderson Union High School District is seeking proposals for the upcoming Year 17 round of E-Rate. The District is soliciting proposals for web hosting for its 6 school sites and the district site.

Service Provider Criteria and Contract Requirements

The successful bidder(s) will be responsible for participating in the Federal E-Rate program.

In addition, the District may use this bid to issue purchase orders and pay for items on a purchase order that are not eligible for E-RATE discounts. The District will pay the vendor using District funds for these purchases.

Prices must be held firm for the duration of the E-Rate Year 17 fiscal year ending June 30, 2015, or until the end of resulting contract. Proposals must clearly identify costs associated in items/services that are not eligible for E-Rate discount.

These projects and services depend on partial funding from the E-rate program.

- Applicant expects each Service Provider to make themselves thoroughly familiar with any rules or regulations regarding the E-rate program.
- All contracts entered into as a result of this RFP will be contingent upon the specific funding of the FRN at the percentage rate submitted for.
- The maximum percentage the Applicant will be liable for is the pre-discount amount minus the funded amount as shown on the form 471 Block 5. The Service Provider will be responsible for invoicing the Schools and Libraries Division for the funded amount.
- NO billing or work can take place before July 1, 2014.
- In the event of questions during the E-Rate audit process, the successful vendor is expected to reply within 3 days to questions associated with their proposal.
- The vendor is responsible for providing a valid SPIN (Service Provider Identification Number) at the time the bid is submitted
- ***The vendor is responsible for providing an FCC Registration Number (FRN) with their proposal. Any potential bidder found to be in Red-Light Status will be disqualified from participation in the bidding process and will be considered non-responsive.***
- All work is subject to the 100% approval of the project or purchase by the FCC under the E-rate discount program of the Telecommunications Act of 1996.
- The Service Provider will be required to send copies of all forms and invoices submitted to SLD prior to invoicing the SLD to the District for our records.

All Service Providers will be responsible for procuring the discounted amount from the SLD. Applicant will not provide the form 472 (BEAR form reimbursement process).

The District reserves the right to deny any or all proposals associated with this RFP, even with SLD funding approval. The district reserves the right to accept the pricing proposal solely dependent upon SLD approval.

In addition, the district reserves the right to fund, (proceed with project or purchase) or not to fund regardless of E-rate approval.

Proposals must be received by our office no later than Wednesday, February 4, 2014

All proposals are to contain costs for taxes and shipping as separate items.

All requests for information (RFI) and Proposals must be submitted via email to:

Anderson Union High School District
Attn: Tony Baldwin
tbaldwin@auhsd.net

MULTI-YEAR CONTRACT

Anderson Union High School District is requesting that the selected service provider enter into a multi-year contract for E-Rate Eligible Equipment and Services. The contract shall begin on July 1, 2014 and end on June 30, 2017 and contain 2 voluntary 1 year extensions.

Proposal Evaluation

It is anticipated that a contract will be made with the provider whose proposal is determined to be in the overall best interest of the District. The main evaluation considerations are price, industry experience, and qualifications.

SCOPE OF WORK

The District wishes to select a vendor who will provide web hosting for all District schools and all teachers.

Specifications:

- CONTENT MANAGEMENT SYSTEM WITH DRAG-AND-DROP TOOLS, WYSIWYG PAGE DESIGN, AND PREBUILT TEMPLATES
- INTEGRATED SCHOOL/DISTRICT CALENDARS AND NEWS EVENTS
- PORTAL SITES FOR STAFF, TEACHERS, STUDENTS, AND PARENTS
- HOMEWORK ASSIGNMENT DROP BOXES
- IMAGE MANAGEMENT
- SECURITY RIGHTS MANAGEMENT SYSTEM
- CREATE ONLINE FORMS
- SECURE AND STABLE HOSTING INFRASTRUCTURE

- INTEGRATION WITH AERIES STUDENT INFORMATION SYSTEM
- SECTION 508 COMPLIANT
- TECHNICAL SUPPORT AND AVAILABLE TRAINING
- VENDOR WILL INTEGRATE DISTRICT AND SITE DOMAIN NAME STRUCTURE AND DNS, SO EXISTING DOMAIN NAMES WILL BE USED TO RESOLVE AND ACCESS ALL WEB PAGES CREATED.

Current district enrollment

Anderson Union High School	618 students
West Valley High School	841 students
Oak View High School	102 students
Anderson New Tech High School	213 students
North Valley High School	108 students
District Office	
TOTAL	1,882 Students