

VOLUNTEERS

Any volunteers required to be fingerprinted will be charged a \$25 processing fee **prior** to being fingerprinted. Any other charges incurred to meet volunteer requirements are the responsibility of the volunteer.

Event Volunteers

Assists with special events at the school sites - areas of work that would be covered by this type of volunteer may be (but not limited to): theater productions, concession work, Sober Grad, banquets, and special campus projects

- Under the direction of a staff member
- No prior approval needed from administration

Facilities Project Volunteers

Works on short-term facilities projects - areas of work that would be covered by this type of volunteer may be (but not limited to): tree planting, trash clean up, painting

- Under the direction of a staff member
- No prior approval needed from administration

Volunteer Drivers – Private Vehicles

Adults who drive students (other than their own) to sporting events or field trips

- Under the direction of a staff member
- Prior approval from administration
- Driver application
- Proof of minimum auto insurance requirements
- DMV print out
- Copy of his/her valid driver's license

Note: Parents/guardians of students who ride with volunteer drivers to athletic events or field trips will complete a driver release form, which acknowledges that the driver is a volunteer and not an employee of the district.

Volunteer Drivers – District Vehicles

Adults who drive district vehicles for district business or to transport students

- Under the direction of a staff member
- Prior approval from administration
- Fingerprint clearance
- TB test

- Board approval
- Driver application
- Proof of minimum auto insurance requirements
- DMV pull sheet
- Copy of his/her valid driver's license

Note: Parents/guardians of students who ride with volunteer drivers to athletic events or field trips will complete a driver release form, which acknowledges that the driver is a volunteer and not an employee of the district.

Volunteer Coaches

Assists by supervising and sharing knowledge with a school-organized athletic team under the direction of a head coach

- Under the direction of a staff member
- Prior approval from athletic director and administration
- Fingerprint clearance
- TB test
- CPR/First Aid/Concussion Certification
- Coaching Certification

Volunteer Instructional Aides

Assists certificated personnel in the performance of their duties, in the supervision of students, and in instructional tasks, usually in the classroom

- Under the direction of a staff member
- Prior approval from administration
- Fingerprint clearance
- TB test

Volunteer Office Help/Student Store

Assists classified personnel in the performance of their duties in an office or student store setting

- Under the direction of a staff member
- Prior approval from administration
- Fingerprint clearance
- TB test