

# FIELD TRIP REQUEST FORM

\_\_\_\_\_ Board approval required? (if overnight stay or 150 miles one way)  
Submit with Transportation Request Form

AUHS \_\_\_\_\_ WVHS \_\_\_\_\_ NVHS \_\_\_\_\_ ANTHS \_\_\_\_\_

Non Athletic Trip \_\_\_\_\_ Athletic Trip \_\_\_\_\_ # of Participants \_\_\_\_\_

Name of Organization: \_\_\_\_\_

Person in Charge: \_\_\_\_\_

Chaperones: \_\_\_\_\_

Days and Dates of Trip: \_\_\_\_\_

Destination(s): \_\_\_\_\_

Purpose of trip related to course/extra-curricular activity/athletics: \_\_\_\_\_

What will students gain from this experience?: \_\_\_\_\_

Transportation: \_\_\_\_\_ District \_\_\_\_\_ Private Carrier \_\_\_\_\_ Parents

Type of Transportation: \_\_\_\_\_ Car \_\_\_\_\_ Van \_\_\_\_\_ Bus

Planned stops, if any: \_\_\_\_\_

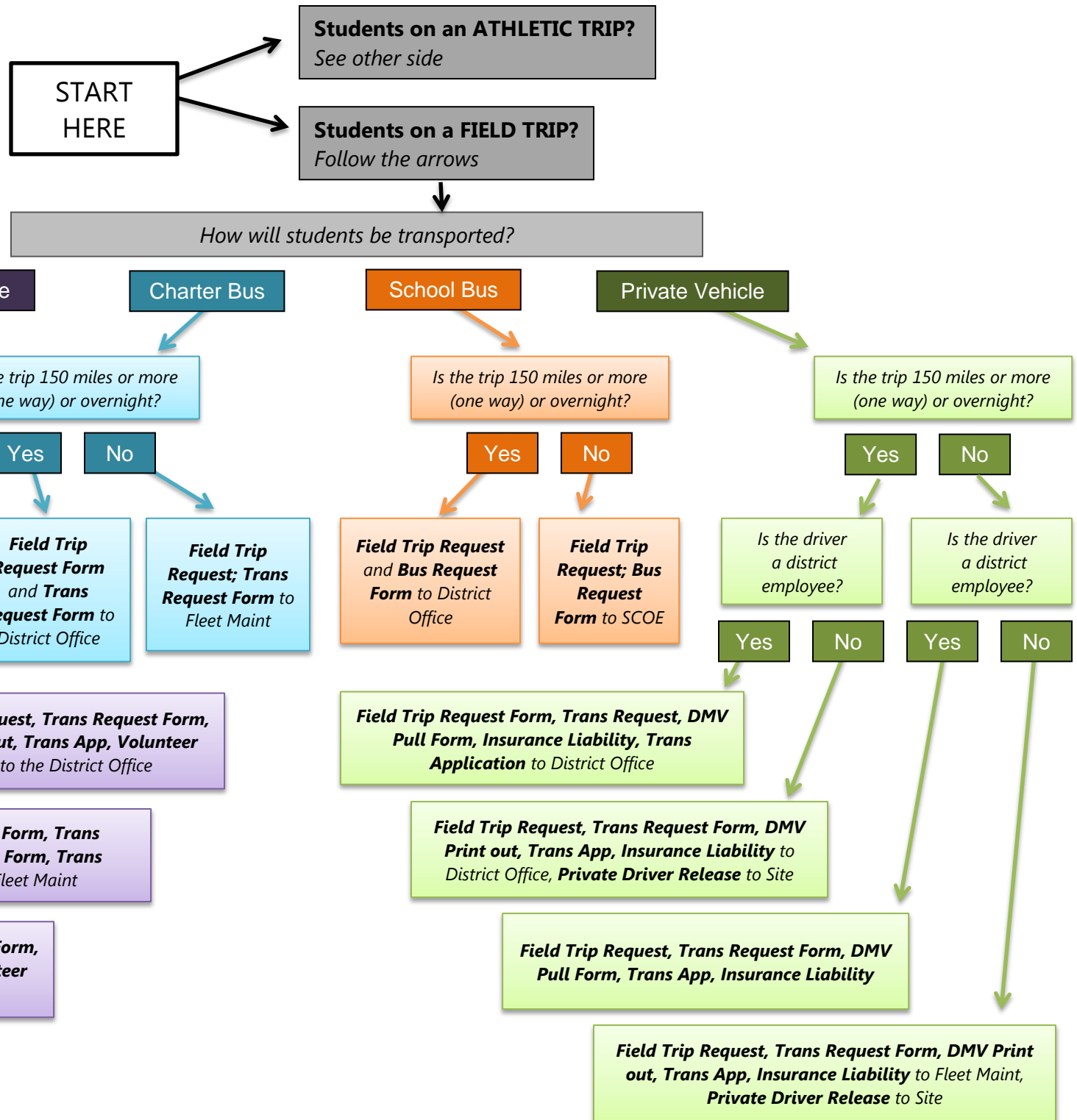
Cost of Trip: \_\_\_\_\_ Source of Funding: \_\_\_\_\_

Submitted by: \_\_\_\_\_  
Print Name

Approval: \_\_\_\_\_  
Signature of Principal



# Field Trip Forms Flow Chart



# Athletic Trip Forms Flow Chart

