

DEFERRED PAY AUTHORIZATION FORM

- I want to receive one "extra" check in June, along with my regular June paycheck under the deferred pay method (see below).

Deferred Pay Method:

Under the deferred pay method, I understand that all of my current 11-month voluntary deductions will be automatically withheld from my regular paychecks. I further understand that no payments such as car/loan payments, transfers to savings accounts, etc., will come out of my "extra" check in June. I will, however, make these payments directly on my own.

I understand that once I receive my first paycheck for the fiscal year, I will not be able to make a mid-year change in the payment method I have chosen. I also understand that the "extra" check will be available to me at the end of June in the current school year; or upon termination of employment from my school district. This is an ongoing authorization and does not need to be filed each school year.

Please note: The "extra" check is directly deposited if you have chosen direct deposit as your preferred method of receiving a regular paycheck.

- I do not wish to continue participating in the deferred payment method.

I understand that I will receive 11 equal paychecks in August of the next school year.

Print Name

Date

Signature